

2026 Spare Time Fun Centre Spring Break Program Registration
(for non-enrolled Before & After School Care program children, Gr 1-7)

E-mail for information & payment : info.stfc.childcare@gmail.com



Name of Child _____ Gender M / F
 D.O.B. _____ Current School & Grade _____
 Name of Parent _____ Phone # _____ Email _____

Check attending "No" or "Yes". If "yes" **circle** the fee for the week your child will be attending.

Date	Attending No	Attending Yes	Full day 7:30 am - 5:30 pm	Program 9 am - 4 pm	Fee
Week 1: March 16- 20					
Field Trips Included			\$ 330	\$ 300	
Week 2: March 23 - 27					
Field Trips Included			\$ 330	\$ 300	
Annual non-refundable administration fee (September to August)					\$25
*CCFRI – The fee reduction has been applied to the above program fees.					Total

Does your child have any challenges that would require extra support.
 If "yes" please explain or let us know in person to describe your experience.

- a. Physical no yes _____
- b. Emotional no yes _____
- c. Discipline no yes _____
- d. Daily medication no yes _____

My child needs extra support _____

If your child requires extra support, we will assess on a case-by-case basis whether we can provide appropriate spring break program support and care for your child.

Please initial to confirm that you have read the following policies.

Payment Policy: Spring Break payment is **due by February 28th at 11:59 pm.** * There will be no refunds or credit for days not attended.

Withdrawal Policy: For cancellations made before 11:59pm on March 6th, a refund of 50% of payment made. There are **no changes, no refunds and no credits for cancellations made from March 7th onwards.**

Late fee policy: There will be a late fee charged (\$5 per 5 min), to be paid by the end of the week, if a child/ren is/are picked up after 4pm on any Program hours or after 5:30pm on any Full day hours.

Spring Break Field Trips: Consent forms will be provided for signature on the 1st day of each week. If your child arrives late on a schedule field trip day, they will not be able to join the group for the outing and will remain at the Centre. ***Field trips are subject to weather conditions & may change with short notice given.**

Absent and late arrival: Parents/Guardians must inform the Centre for any absence or late arrival by phone or email before 10am on the day of.

 Parent / guardian signature

 Date

SPARE TIME FUN CENTRE Parent Contract

2026 Spring Break Program

1. PARENT / GUARDIAN AGREEMENT:

I understand I must read the Parent Manual. I may find it online at www.sparetimefuncentre.com under the *Parent Information* box or ask for a paper version from the office. I agree to comply with the policies of the Parent Manual. I have read the discipline guidelines and methods used by the Centre and I will support the Centre Staff in decisions made during Centre hours. The Staff must be informed of any event, change or routine at home which might affect my child's behaviour. I give my child permission to participate in all of the programs activities.

Restrictions are: _____

Parent/Guardian signature: _____

Date signed: _____

2. EXPECTATIONS:

I understand my child cannot attend if they are sick.

I will call or email the Centre by 10am if my child will be late or absent.

I will call or email the Centre if my child is going to be picked up early.

I understand my child **should not bring candy, gum, toys, money & electronic devices for play.**

I understand cell phones & other electronic devices will be kept in the Centre's office upon arrival & will be returned to my child when they are picked up or ready to leave on their own.

Parent/Guardian signature: _____

Date signed: _____

3. PHOTO CONSENT:

I understand photographs may be taken of my child at the Centre and off the property when on field trips. ****this consent will replace any currently on file at the Centre****

YES or NO Displayed at the Centre

YES or NO Posted on Spare Time Fun Centre's website

YES or NO Used for promotional material

Parent/Guardian signature: _____

Date signed: _____

4. SUNSCREEN APPLICATION:

YES or NO Spare Time Staff may administer spray sunscreen (supplied by the Centre) to my child as needed.

I will send spray sunscreen with my child and I understand that Spare Time Staff will encourage my child to reapply the sunscreen as necessary.

Parent/Guardian signature: _____

Date signed: _____